17

MAJLIS BANDARAYA IPOH

ARAHAN KEWANGAN BIL. 17/2012

Rujukan : Bil (17) dlm.MBI.B1 /12/1/12

Jabatan Kewangan
Majlis Bandaraya Ipoh

28 Disember 2012

Y. Bhg. Datuk Bandar /
Y. Bhg. Dato' Setiausaha Bandaraya /
Timbalan Setiausaha Bandaraya (Pengurusan) /
Semua Ketua Jabatan / Bahagian / Unit
Majlis Bandaraya Ipoh

PERMOHONAN PEROLEHAN MELALUI SISTEM PERAKAUNAN BERSEPADU PIHAK BERKUASA TEMPATAN (SPBT)

Dengan hormatnya saya memohon perhatian pihak Y. Bhg. Dato'/tuan/puan kepada perkara di atas.

2. Berhubung dengan perkara ini, adalah dimaklumkan bahawa Jabatan Kewangan telah membuat penambahbaikan dalam sistem SPBT dengan mewujudkan modul permohonan perolehan. Melalui modul ini, setiap jabatan boleh membuat permohonan perolehan secara sebut harga dan tender dan segala maklumat penting berkaitan perolehan akan disimpan di dalam sistem supaya dapat mempercepatkan dan memudahkan lagi proses perolehan. Selain itu, kesilapan memasukan data juga dapat dielakan kerana melalui sistem hanya individu tertentu sahaja yang akan dibenarkan untuk memasukkan maklumat.

3. Oleh itu, semua jabatan/bahagian/unit yang akan menguruskan perolehan secara sebut harga dan tender hendaklah memohon melalui sistem SPBT. Adalah dimaklumkan bahawa Arahan ini berkuatkuasa pada 2 Januari 2013. Manual penggunaan adalah seperti di lampiran.

Sekian, dimaklumkan, terima kasih.

"INOVASI MEREALISASIKAN TRANFORMASI"

Saya yang menurut perintah,

(DATO' HAJI ROSHIDI BIN HAJI HASHIM, DPMP., AMP., PPT., PJK.)
Datuk Bandar Ipoh

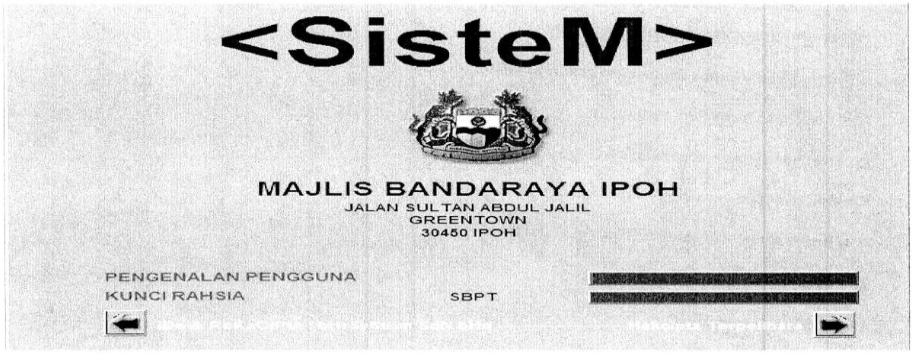
"INOVASI BERKUALITI MENJANA KECEMERLANGAN ORGANISASI"

inovasi
MAJLIS BANDARAYA IPOH

Item No.	Description	Unit	Rate (RM)	Percentage(%) Increase/Decrease
	CULVERT (Cont'd)			
17	450mm Diameter precast reinforced spun concrete pipe Class "S" and jointing with and including precast concrete collars in cement mortar (1:1) including forming fillet all round at each end of collars.	M	96.30	
18	600mm Ditto.	M	123.50	
19	750mm Ditto.	M	155.70	
20	900mm Ditto.	M	191.70	
21	1200mm Ditto	M	260.70	
22	600mm x 600mm Box culvert including excavation and backfilling with approved materials, concrete collars, handling, jointing, concrete bedding and everything necessary all in accordance with the Specification and as directed by the S.O.	M	483.20	
23	750mm x 600mm Ditto.	M	579.80	
24	900mm x 750mm Ditto.	M	669.80	
25	900mm x 900mm Ditto.	M	579.80	
26	1200mm x 1200mm Ditto.	M	713.50	
27	1500mm x 1200mm Ditto.	M	999.30	
	EXTERNAL WATER RETICULATION			
28	100mm Diameter Mild steel (MS) pipe including fixing as specified.	M	78.20	
29	150mm Ditto.	M	74.40	
30	Mild steel (MS) pipe fittings as specified:-			
	a) 100mm Diameter bend.	NO	71.50	
	b) 150mm Ditto.	NO	78.30	
	c) 100mm Diameter for T junction.	NO	84.90	
	d) 150mm Ditto.	NO	88.40	
31	150mm Diameter UPVC pipe in class 'D' including fixing as specified.	M	68.30	
32	UPVC fittings as specified:-			
	a) 150mm Diameter bend.	NO	32.50	
	b) Ditto for T junction.	NO	50.60	

MANUAL PENGGUNAAN BAGI PERMOHONAN PEROLEHAN MELALUI SISTEM PERAKAUNAN BERSEPADU PIHAK BERKUASA TEMPATAN (SPBT)

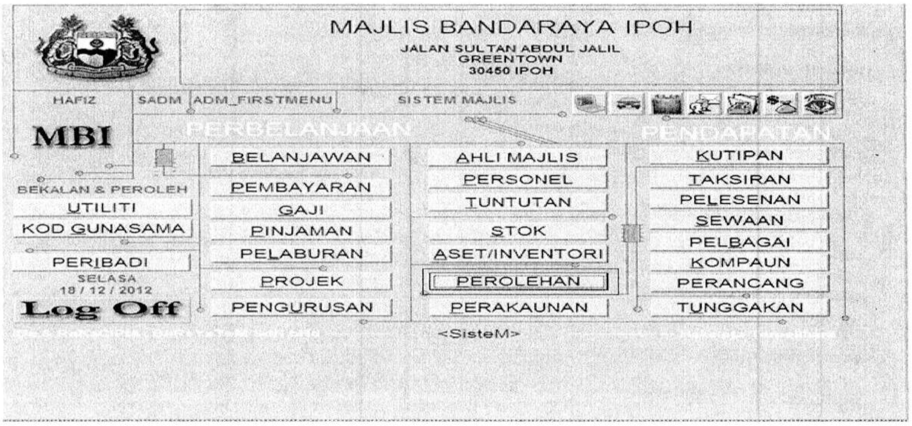
Item No.	Description	Unit	Rate (RM)	Percentage(%) Increase/Decrease
43	PVC coated Chain link fencing 1.50m high consisting of 50mm x 50mm x 6mm painted mild steel angle post at 3.00m centres with bottom end embedded in concrete (1:3:6-25mm aggregate) and with 50mm diamond mesh (No. 10 S.W.G.) pvc coated chain link fence, including three strands of No. 8 galvanised straining wire and including 50mm x 50mm x 6mm painted mild steel angle corner struts with bottom end embedded in and including concrete (1:3:6-25mm aggregate) base.	M	53.80	
44	Mild steel double leaf gate size 4.90m wide x 1.50m high overall, each leaf comprising of 150mm wide frame constructed of 3mm thick mild steel plate welded to and including 2 No 25mm x 25mm x 3mm mild steel hollow section closed at ends with 6mm thick mild steel plate, top and bottom rails constructed of 2 No 3mm thick mild steel plate welded to and including 2 No 50mm x 25mm x 3mm thick mild steel hollow section closed at ends with 6mm thick mild steel plate, infilled with 20mm x 20mm mild steel hollow section vertical members at 125mm centres closed at ends with 6mm mild steel plate, with and including mild steel bolt and sleeve, lock plate, butt hinges, welding and painting.	NO	2,145.00	
45	Mild steel single leaf gate size 1.05m wide x 1.50m high ditto.	NO	518.05	
46	Mild steel sliding gate size 6.0m wide x 1.80m high, constructed of 100mm x 50mm mild steel hollow gate frame all around including intermediate framing to be welded together to infilled with 25mm x 25mm mild steel hollow at 150mm centres, fixing all members together, filling all welds smooth complete with sliding gate roller track and painting with one coat metallic primer and three coat alkali resin base paint or equivalent and approved and all necessary works for proper completion.	NO	3,307.70	
	TURFING			
47	Spot turfing on level surfaces at 450mm centres in chequered pattern and including 50mm bed of black earth as specified.	M2	2.70	
48	Close turfing on level surfaces and including 50mm bed of black earth as specified.	M2	4.00	
49	Close turfing to banks on and including 50mm bed of black earth and pegging, all as specified.	M2	4.30	
50	Turfing for playing fields including site preparation, 100mm thick river sand, 100mm thick top soil, turfing with an average 50mm thick earth bed, compaction, watering, weed control, mowing and top dressing all as specified.	M2	6.40	
	ROADSIDE DRAINS			
51	300mm x 300mm Precast reinforced concrete semi elliptical channel 75mm thick including all necessary excavation.	M	16.90	
52	375mm x 375mm Ditto.	M	22.00	
53	450mm x 450mm Ditto.	M	31.90	
54	600mm x 600mm Ditto.	M	51.90	



RAJAH 1.0 : MENU LOGIN

1. Pengguna hendaklah mempunyai **Pengenalan Pengguna** dan **Kunci Rahsia** untuk mengakses Sistem Perakaunan Bersepadu Pihak Berkuasa Tempatan (SPBT). [Rajah 1.0]

2. Pengguna baru yang masih belum mempunyai **Pengenalan Pengguna** dan **Kunci Rahsia** perlulah membuat permohonan untuk mengakses di Bahagian Teknologi Maklumat.



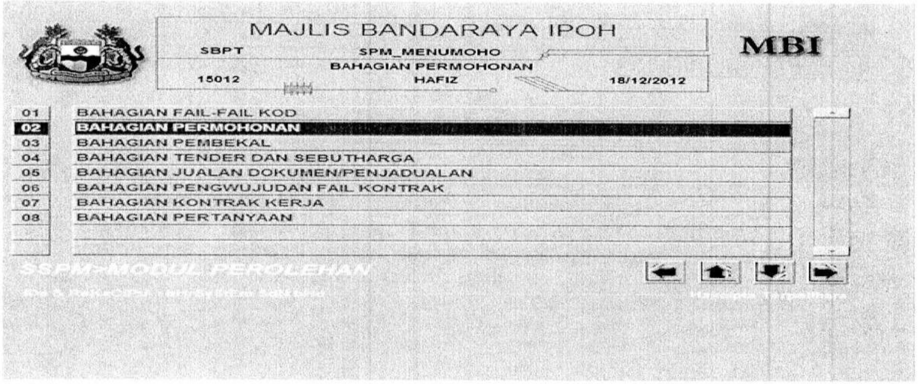
RAJAH 2.0 : LAMAN UTAMA

PILING

Item No.	Description	Unit	Rate (RM)	Percentage(%) Increase/Decrease
	PRESSURE TREATED TIMBER PILES			
	125mm x 125mm pressure treated timber piles.			
1	Total number of pile 3.00m long.	NO	105.00	
2	Total number of pile 6.00m long.	NO	210.00	
3	Total length of pile extension not exceeding 3.00m long.	M	35.00	
4	Total length of pile extension exceeding 3.00m long.	M	35.00	
5	Total driven depth.	NO	6.00	
6	Total number of pile extension	NO	23.50	
7	Cutting off top of pile to required level.	NO	2.80	
	150mm x 150mm Pressure treated timber pile.			
8	Total number of pile 3.00m long.	NO	127.20	
9	Total number of pile 6.00m long.	NO	254.40	
10	Total length of pile extension not exceeding 3.00m long.	M	42.40	
11	Total length of pile extension exceeding 3.00m long.	M	42.40	
12	Total driven depth.	M	7.50	
13	Total number of pile extension	NO	24.30	
14	Cutting off top of pile to required level.	NO	4.00	
	PRECAST CONCRETE PILES			
	150mm x 150mm Pre-formed reinforced concrete Grade 30 piles as specified complete with head and shoe all as per Engineer's drawings			
15	Total number of pile 3.00m long.	NO	106.20	
16	Total number of pile 6.00m long.	NO	173.40	
17	Total length of pile extension not exceeding 3.00m.	M	111.00	
18	Total length of pile extension exceeding 3.00m.	M	28.90	

3. Setelah pengguna mempunyai **Pengenalan Pengguna** dan **Kunci Rahsia**, pengguna dapat mengakses dan melihat paparan laman utama Sistem SPBT. [Rajah 2.0]

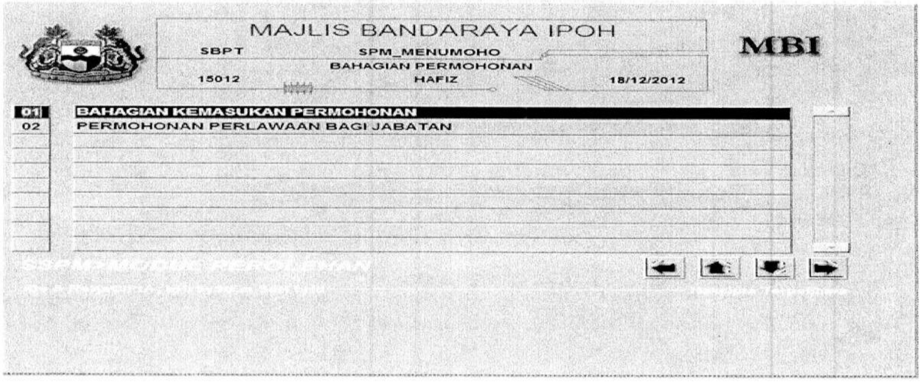
4. Pilih modul **PEROLEHAN** untuk memulakan proses perolehan secara sebut harga atau tender. [Rajah 2.0]



RAJAH 3.0 : BAHAGIAN PERMOHONAN

5. Pilih item **02** iaitu **Bahagian Permohonan**. [Rajah 3.0]

6. Selepas itu pilih item **01** iaitu **Bahagian Kemasukan Permohonan**. [Rajah 4.0]



RAJAH 4.0 : BAHAGIAN KEMASUKAN PERMOHONAN

LAMPIRAN A

ADDENDA NO 1 kepada Jadual Kadar Harga Untuk Kerja Binaan Bangunan Bagi Kontrak Yang Berasaskan Lukisan Dan Spesifikasi Keluaran Tahun 2007

1) Mukasurat CONDITION/2007/2 Item 17

Batalkan huraian lama dan masukkan huraian baru iaitu "Rates for supply of pressure-treated timber piles shall include supply, handle, transport & pitch which include the provision of all necessary mechanical plant, rig, temporary works, timber etc. transporting to site, erecting, dismantling, removal on completion and also for travelling of pile frame about the site".

2) Mukasurat CONDITION/2007/2 Item 18

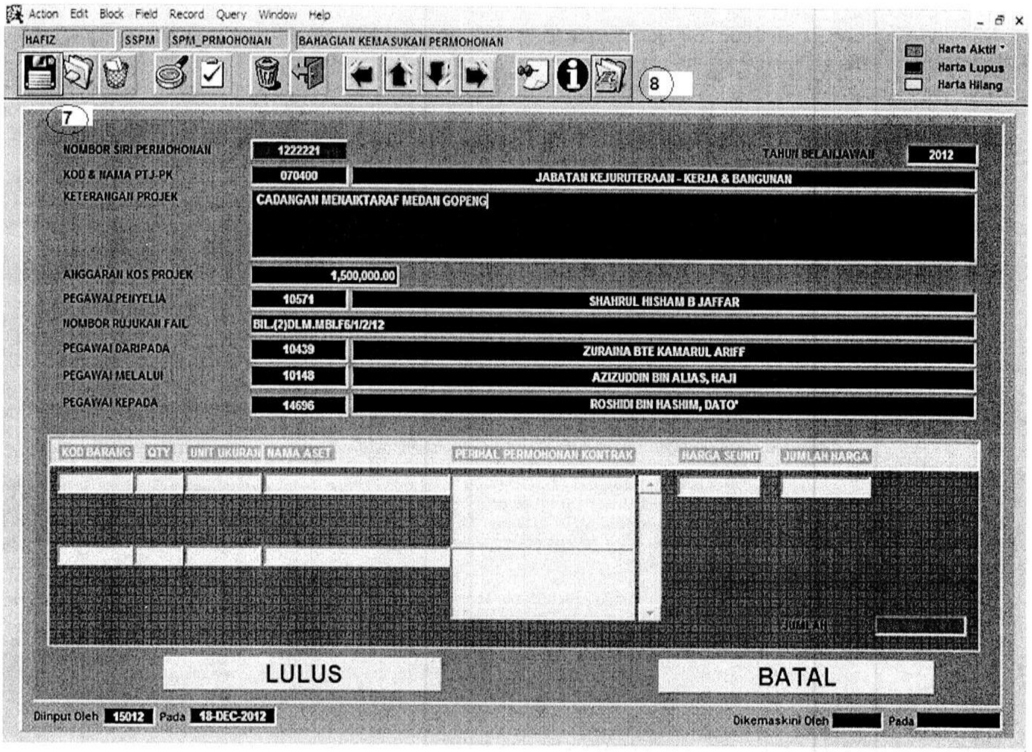
Batalkan huraian lama dan masukkan huraian baru iaitu "Rates for supply of precast concrete piles and reinforced concrete lengthened piles shall include supply, handle, transport & pitch which include the provision of all necessary mechanical plant, rig, temporary works, etc. transporting to site, erecting, dismantling, removal on completion and also for travelling of pile frame about the site".

3) Mukasurat PILING/2007/1 Item 5

Batalkan unit NO dan masukkan unit M.

4) Mukasurat EXT.WORK/2007/5 Item 61, 62 dan 63

Batalkan harga item 61, 62 dan 63 dan masukkan harga baru iaitu:-
Item 61 - RM 100.10/No
Item 62 - RM 386.50/No
Item 63 - RM 196.30/No.



RAJAH 5.0 : PROSES MEMASUKAN DATA BAHAGIAN KEMASUKAN PERMOHONAN

7. Masukan data di ruangan yang disediakan. Setelah memasukan data tekan butang **save** di paparan skrin anda. Pastikan sebelum menekan butang **save** data yang dimasukan adalah tepat dan lengkap. [Rajah 5.0]. Nombor siri permohonan akan dihasilkan secara automatik oleh sistem setelah menekan butang **save**.

8. Selepas itu tekan butang **cetak** di paparan skrin anda. [Rajah 5.0]

MAJLIS BANDARAYA IPOH
SCHEDULE OF RATES

1. This schedule of rates shall form part of the Contract for the erection and completion o .... and shall be read in conjunction with th General Specification and any addenda or appendices thereto.

2. The tenderer shall insert in the space provided against each item the percentage increase or decrease whicl he requires to be applied to the rates in this Schedule. If the tenderer fails to do so, the rates in Schedule O Rates shall be applicable.

3. The percentages increase or decrease inserted by the tenderer shall be rationalised to reflect the current marke prices and shall be subject to the agreement with the S.O. as to their reasonableness, and subject to such agreement, shall be used as a Schedule of Rate for calculating the cost of any variation which may be ordered in accordance with the term of the contract

4. This Schedule of Rates duty filled in (or amended) and signed must be returned together with the Tender Form.

5. All rates herein shall be held to include for waste on materials, carriage and cartage, carrying in and return of empties, hoisting, setting, fitting and fixing in position, making and all other labours and everything else necessary (including any customs duty etc.) for the proper completion of each item and for establishment charges and profit.

6. Rates for excavation (including excavation of drainage) are to include for keeping all excavation free fro water, mud, etc. by pumping or bailing if required and planking and strutting, levelling, ramming or preparing bottoms, any double handling required and for additional excavation for planking, strutting and formwork.

7. For the purpose of pricing the excavation and earthwork, the whole excavation shall be assumed to be without rock, rippable hard material and/or artificial hard material as defined in the Standard Specification. Excavation in rock, rippable hard material and/or artificial hard material shall respectively be measured and paid for as extra over to the Contract Sum based on rates to be agreed together with the S.O. prior to execution of the work.

8. Rates for concrete shall be held to include for forming, leaving or cutting grooves, chases, mortices, holes and making good and any sundry items of alike nature.

9. Rates for formwork shall be held to include for erection, raking and circular cutting, splayed edges, notchings, allowance for overlaps and passing at angles, battens, strutting, bolting, wedging, easing, striking and removal.

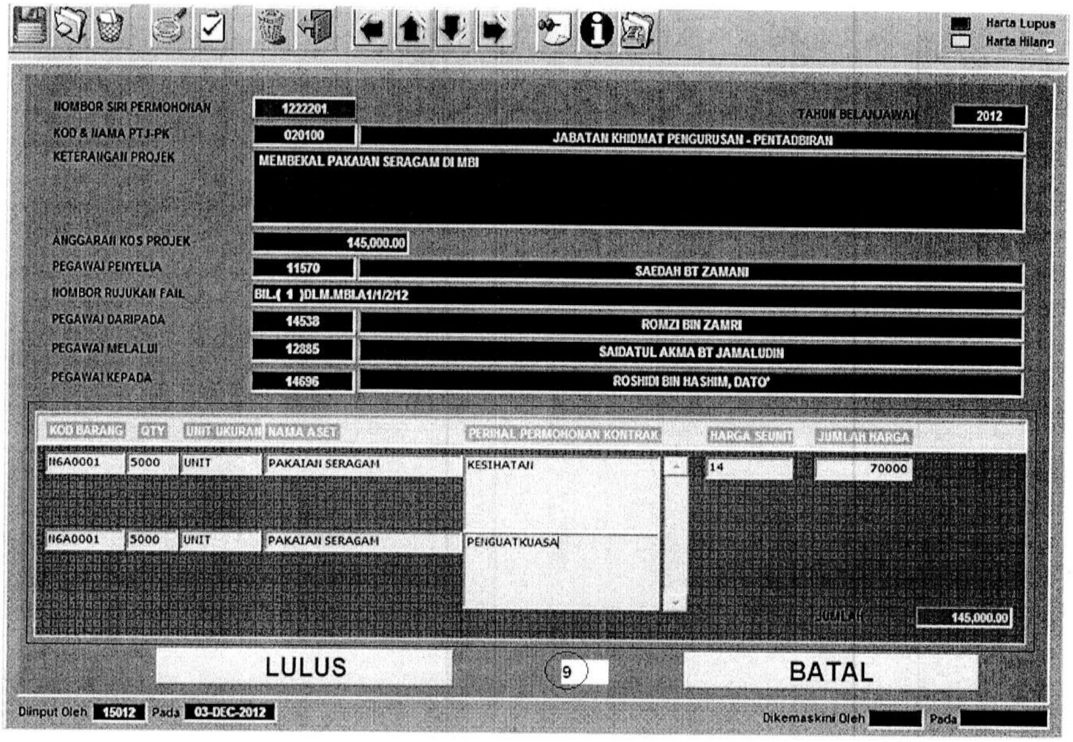
10 Rates for brickwork and blockwork shall be held to include for all rough and fair cutting, oversailing and receding courses, rough relieving and discharging arches, wedging and pinning, raking out joints for and pointing flashings, bedding plates, bedding and pointing frames, parging and coring flues, labour eaves filling, plumbing angles, forming square and rebated reveals, cut squints or bird-mouths, notches, forming, leaving or cutting chases, holes and mortices and cutting and pinning and making good any other sundry items o alike nature.

11. Rates for each item of paving shall be held to include for all rounded angles, arises and making good and any other sundry items of alike nature.

12. Rates for each item of skirtings, risers, channels, and the like shall be held to include for all short lengths formed, cut and purpose made angles, junctions, ends, etc. and making good and any other sundry items of alike nature.

13. Rates for all carpentry, timberworks are to include for all labour to notchings, halvings, morticing, tenoning and wedging, scarfing, dovetailing, sinking for heads of bolts and nuts and trimming for openings.

14. Rates for each item of joinery shall be held to include for all cuttings, notchings, holes, housing ends, mitreing ends and shaped ends, angles, junctions, heading joints, short lengths and any other sundry item of alike nature.



RAJAH 6.0 : PROSES MEMASUKAN DATA BAGI PEMBEKALAN BARANG

9. Bagi perolehan sebut harga atau tender yang berkaitan **membekal barang** maklumat seperti **kod barang, kuantiti, unit ukuran, nama aset, perihal permohonan kontrak, harga seunit dan jumlah harga** hendaklah dimasukan di ruangan yang disediakan seperti di Rajah 6.0. Selepas itu tekan butang **save** dan **cetak** seperti di Rajah 5.0.

J

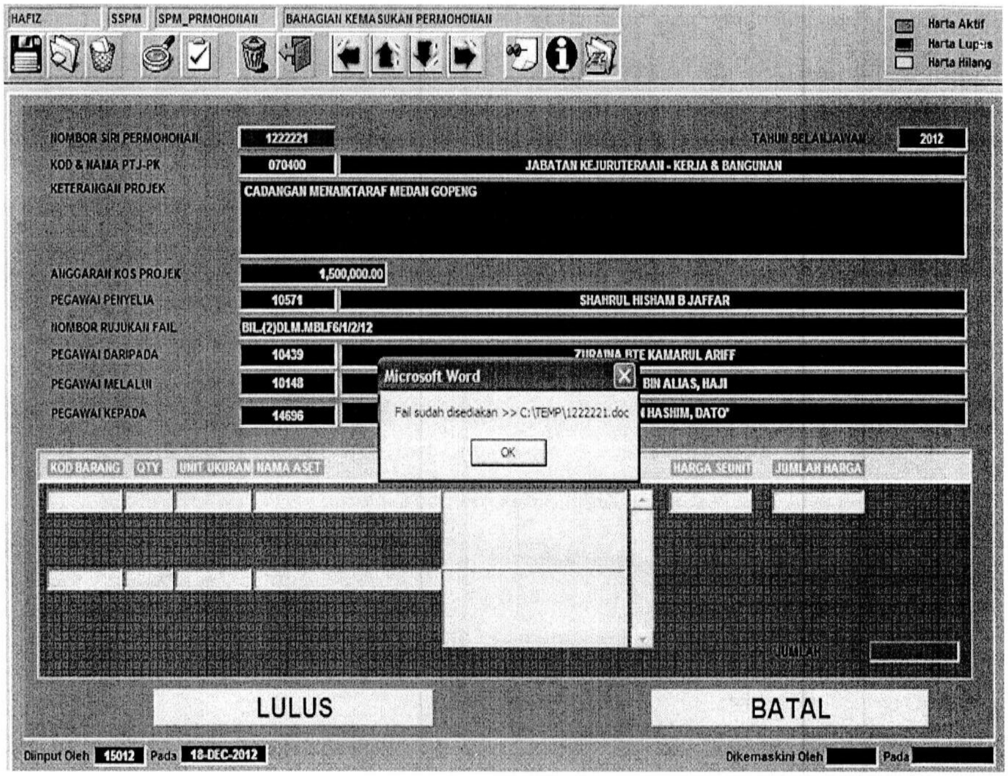
MAJLIS BANDARAYA IPOH

Schedule of Rates for the supply of all labour, materials, tolls, plants, appliances and everything else necessary for the erection and completion of:

All in accordance with drawing Nos.: *As per list of drawings.*

Contract No. .... for the above mentioned works entered into on the .... day of ....year ....by the undersigned parties refers to this Schedule of Rates, consisting of .... pages which are shall be read and constructed as part of the said Contract.

....	....
(Contractor)	
....	....
(Witness)	(Witness)
Date:	Date: ....



RAJAH 7.0 : PROSES CETAK SURAT KELULUSAN BERBELANJA

10. Setelah keluar penyataan "**Fail sudah disediakan**" tekan butang **OK**. [Rajah 7.0]

K

Surat Perakuan ini adalah sebahagian daripada Borang Tender.

DATUK BANDAR
MAJLIS BANDARAYA IPOH

Yang Berbahagia Dato',

PERAKUAN BERKAITAN HUTANG DENGAN PIHAK MAJLIS

Merujuk kepada perkara di atas dimaklumkan bahawa saya mempunyai/tidak mempunyai hutang kepada Majlis bagi pembayaran untuk perkara-perkara seperti berikut :-

- [ ] Cukai taksir
- [ ] Bayar Balik Kerja Jalan / Sewa
- [ ] Sewaan Worksyop/Rumah Pangsa/Pasar
- [ ] Lesen-LesenPerniagaan
- [ ] Lain-Lain (Sila Nyatakan)

(Sila tanda mana yang berkenaan) : Berjumlah : RM ....

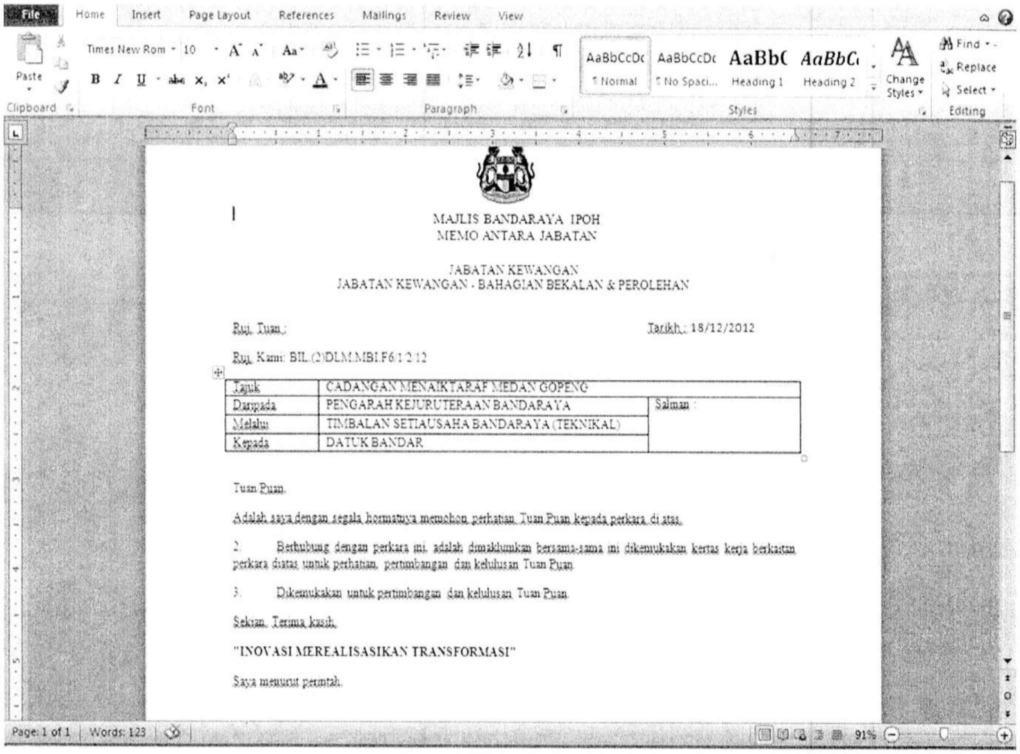
2. Berkaitan hutang di atas, saya bersetuju untuk membuat pembayaran seperti berikut:-

- [ ] Pembayaran penuh sebelum kerja ditawarkan
- [ ] Ansuran tidak lebih 3 kali
- [ ] Potong daripada jumlah kontrak untuk kerja dan / atau bekalan / perkhidmatan yang ditender ataua lain-lain pembayaran yang masih dal dengan Majlis.
- [ ] Lain-lain (Sila nyatakan):..

(Sila tanda yang mana berkenaan)

Sesungguhnya apa-apa maklumat yang diberikan di atas adalah benar dan saya bersetuju sekiranya mana-mana yang diakui di dapati tidak benar, komtrak saya boleh dibatalkan.

TANDATANGAN PENENDER:	....	*SAKSI:*	....
NAMA:	....	*NAMA:*	....
NO. K/P:	....	*NO. K/P:*	....
ALAMAT	....		
	....		
	....		



MAJLIS BANDARAYA IPOH
MEMO ANTARA JABATAN

JABATAN KEWANGAN
JABATAN KEWANGAN - BAHAGIAN BEKALAN & PEROLEHAN

Ruj. Tuan : Tarikh : 18/12/2012

Ruj. Kami: BIL.(2)DLM.MBI.F6/1/2/12

Tajuk	CADANGAN MENAIKTARAF MEDAN GOPENG	
Daripada	PENGARAH KEJURUTERAAN BANDARAYA	Salinan :
Melalui	TIMBALAN SETIAUSAHA BANDARAYA (TEKNIKAL)	
Kepada	DATUK BANDAR	

Tuan/Puan,

Adalah saya dengan segala hormatnya memohon perhatian Tuan/Puan kepada perkara di atas.

2. Berhubung dengan perkara ini, adalah dimaklumkan bersama-sama ini dikemukakan kertas kerja berkaitan perkara diatas untuk perhatian, pertimbangan dan kelulusan Tuan/Puan.

3. Dikemukakan untuk pertimbangan dan kelulusan Tuan/Puan.

Sekian, Terima kasih.

"INOVASI MEREALISASIKAN TRANSFORMASI"

Saya menurut perintah.

RAJAH 8.0 : SURAT KELULUSAN BERBELANJA

11. Cetak **Surat Kelulusan Berbelanja**. Selepas itu lengkapkan dan simpan di dalam fail projek. [Rajah 8.0]

BORANG KONTRAK (AM) 2/91

(MUSTAHAK: Borang ini mestilah diisikan oleh Kontraktor)

SENARAI KERJA YANG DILAKSANAKAN SEBELUM INI

Kerja yang telah siap dalam tempoh 2 tahun dan masih dijalankan

Bil.	Nama Projek	Nama Jabatan/Agensi Kerajaan/Firma-Firma	Jumlah Kontrak	Tarikh Mula & Siap

....

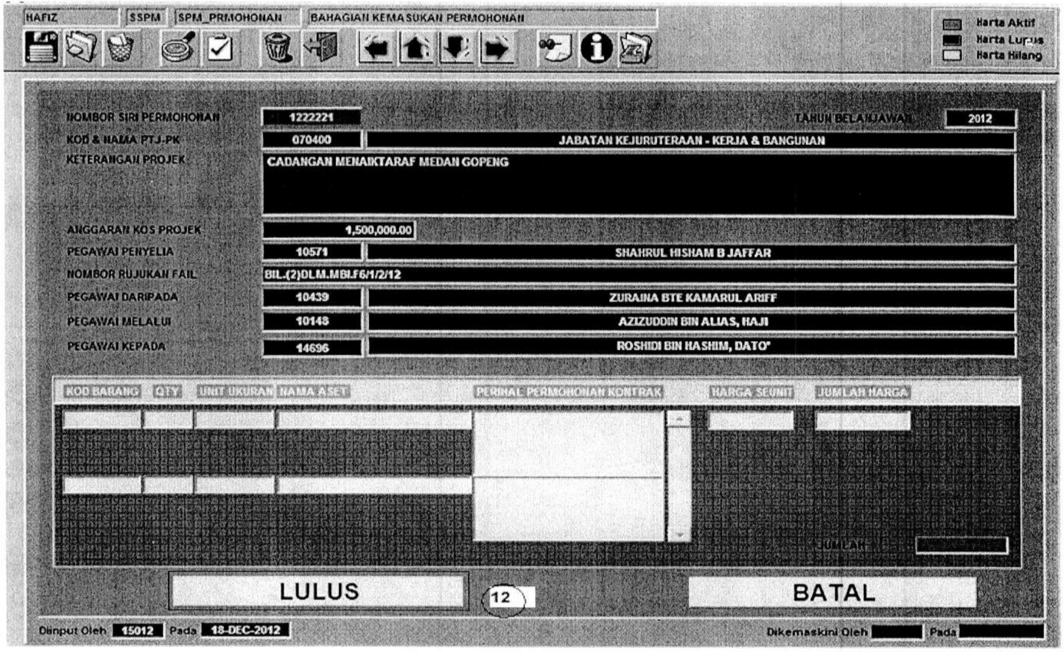
(Tandatangan Kontraktor)

Nama : ....

Alamat : ....

....

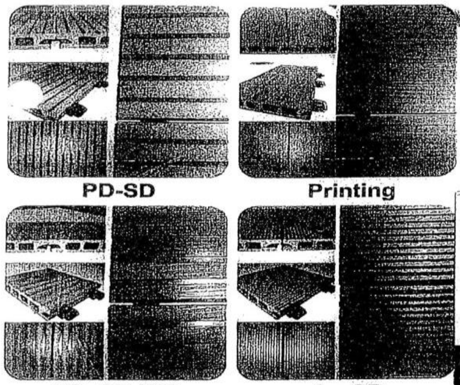
Tarikh : ....



RAJAH 9.0 : PROSES KELULUSAN

12. Pegawai yang telah diberi tanggungjawab hendaklah meluluskan permohonan dengan menekan butang **LULUS** seperti di paparan skrin. [Rajah 9.0]

www.perceptive.com.my



PERCEPTIVE PROFILE SDN. BHD.
(328758-P)

Lee Yew Joo 李耀祖
Business Development Manager
+6012-470 9088
lee@perceptive.com.my

PT 19251, Persiaran Batu Gajah Perdana 10
Taman Perindustrian Batu Gajah Perdana
31550 Pusing, Perak, West Malaysia
Tel: +605-3665439, 3668139 Fax: +605-3665139
URL: www.perceptive.com.my
Email: admin@perceptive.com.my

BM TRADA
ISO 9001:2008
UKAS
Cert No: 1811

Product specification

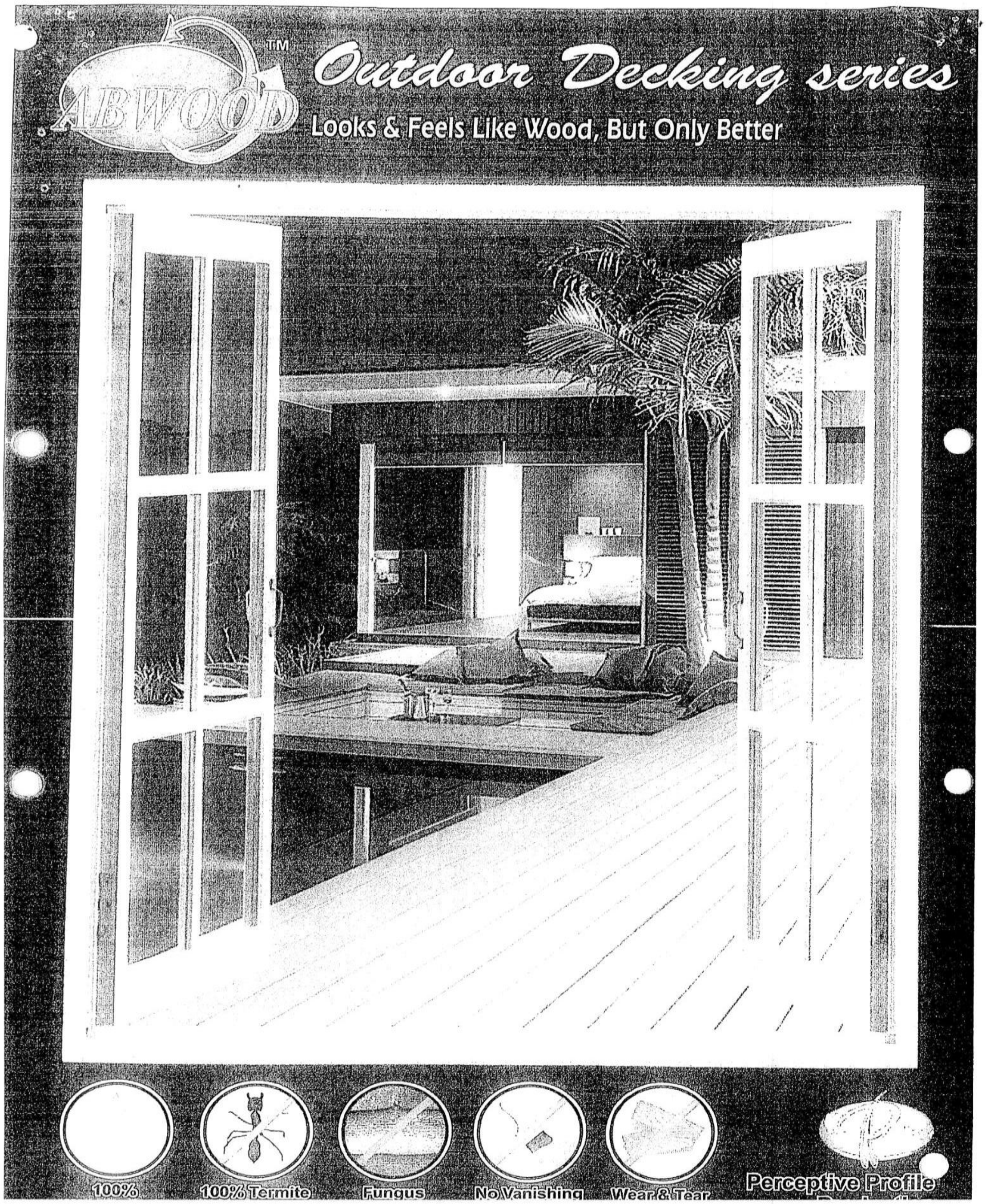
Agro-bio based wood composite with water & termite resistant.
Finished with thermal set, wood texture surface & homogenous color pigmented.

Inquiry to manufacturer : Perceptive Profile Sdn. Bhd.
PT19251, Persiaran Batu Gajah Perdana 10,
Taman Perindustrian Batu Gajah Perdana

Distributor / Dealer :

RAJAH 10.0 : PERMOHONAN PERLAWAAN BAGI JABATAN

13. Seterusnya kembali ke item **02** iaitu **Permohonan Perlawaan Bagi Jabatan**. Data yang telah dimasukan sebelum ini telah pun dipindahkan ke peringkat ini. [Rajah 10.0].



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Looks & Feels Like Wood, But Only Better
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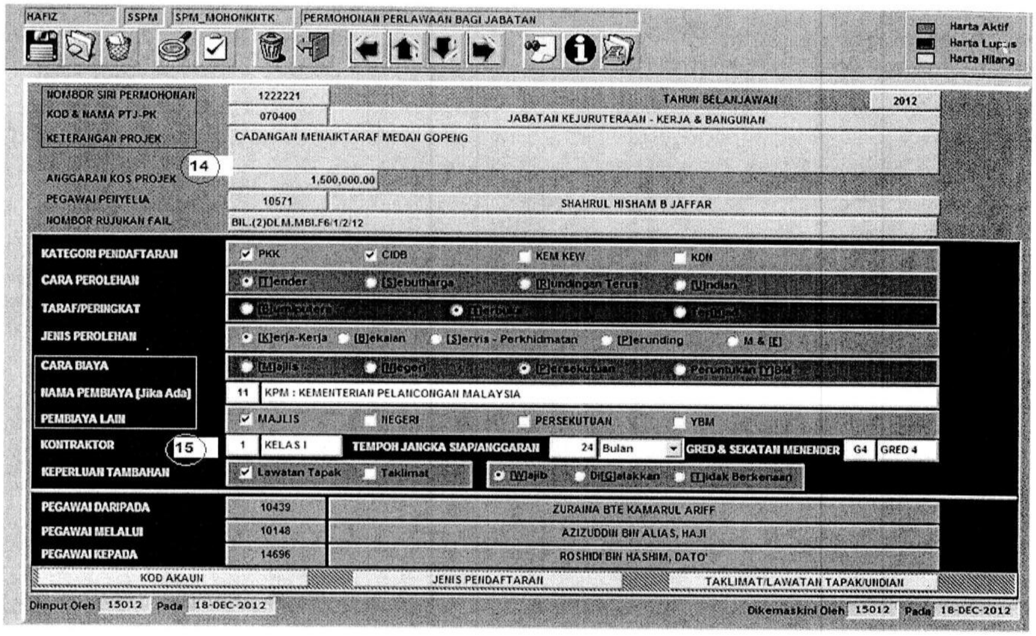
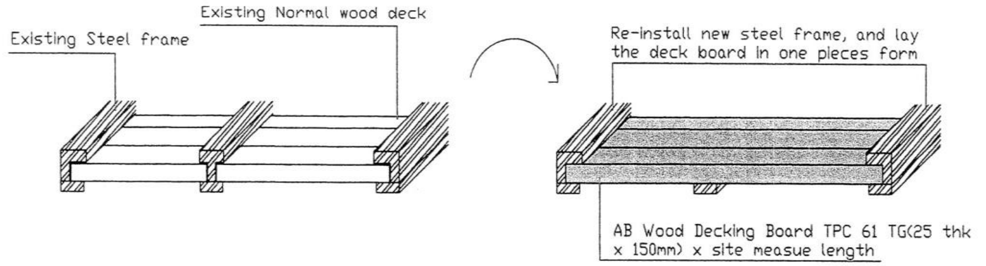
Perceptive Profile



RAJAH 11.0 : PROSES MEMASUKAN DATA PERMOHONAN PERLAWAAN BAGI JABATAN

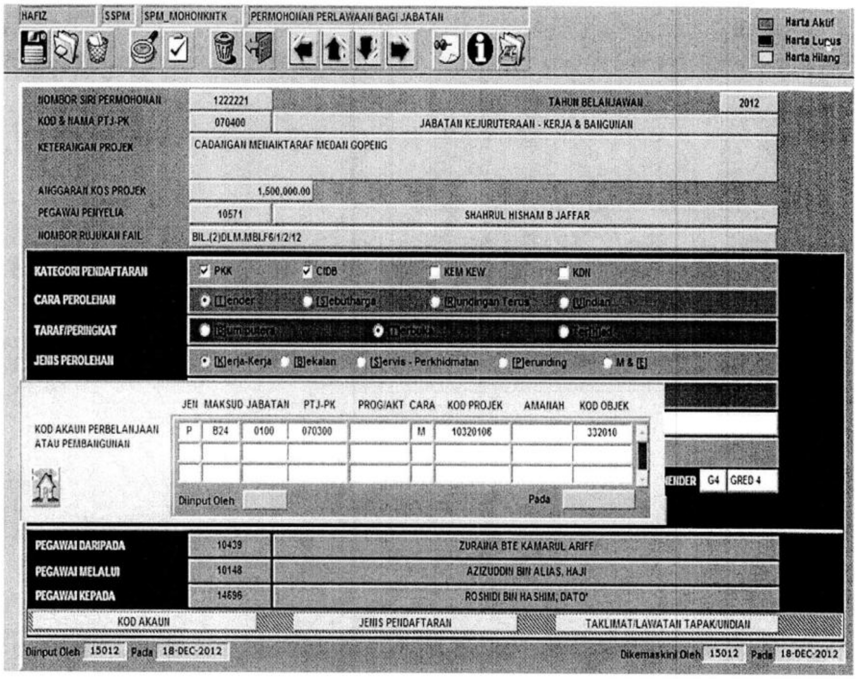
14. Pegawai yang bertanggungjawab hendaklah mencari kembali data sebut harga atau tender yang telah disimpan dengan merujuk **nombor siri permohonan, kod dan nama PTJ-PK** atau **keterangan projek**. Pada peringkat ini maklumat asas perolehan seperti **kategori pendaftaran, taraf, pembiaya dan gred** hendaklah dimasukan. Oleh itu pegawai / anggota yang bertanggungjawab perlulah memastikan kontraktor / pembekal **mempunyai sijil pendaftaran dan gred** seperti yang telah ditetapkan. [Rajah 11.0]

15. Sekiranya peruntukan sebut harga atau tender adalah dari luar atau Majlis sahaja, **lengkapkan ruangan cara biaya dan nama pembiaya sahaja**. Jika peruntukan adalah bersama iaitu dari luar dan Majlis, **isikan ruangan cara biaya dan nama pembiaya dengan nama pembiaya luar dan tandakan Majlis di ruangan pembiaya lain**. [Rajah 11.0]



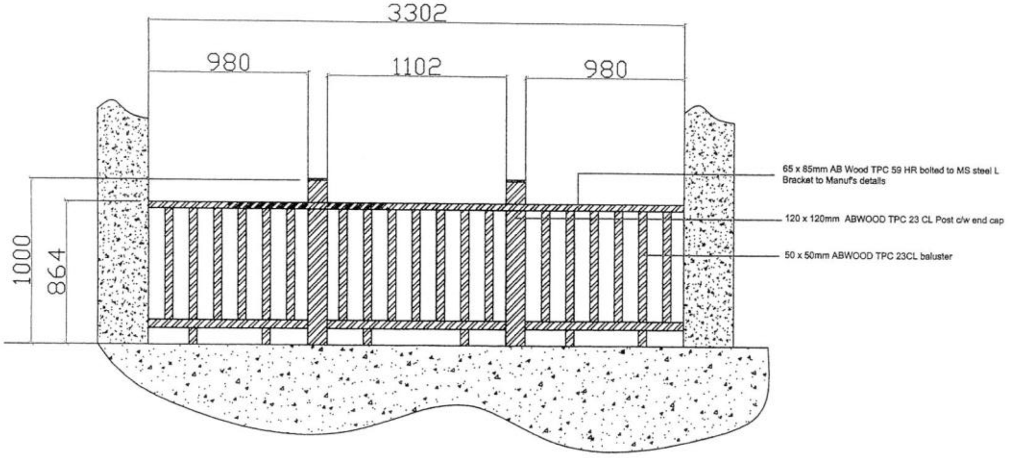
RARE VIEW
JETTY ISLAND FLOATING PLATFORM

ATITAN : JETTY ISLAND PLATFORM	MAJLIS BANDARAYA IPOH JABATAN KEJURUTERAAN BAHAGIAN JALAN TEL:2442298/2442336 TANDATANGAN JURUTERA BANDARAYA	DISUKAT OLEH : DILUKIS OLEH : DISUREH OLEH :	DIREKABENTUK OLEH : DISEMAK OLEH : TARIKH :	UKURAN: 1:40	TAJUK : NO. LUKISAN : BILANGAN : 8



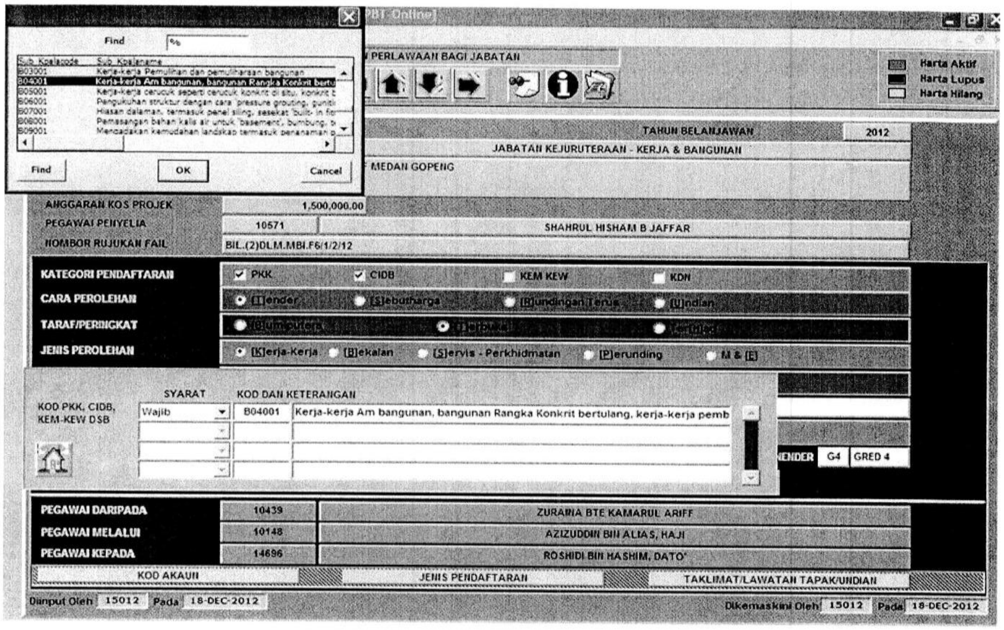
RAJAH 12.0 : KOD AKAUN

16. Masukan kod akaun perbelanjaan atau pembangunan di ruangan **Kod Akaun**. [Rajah 12.0]



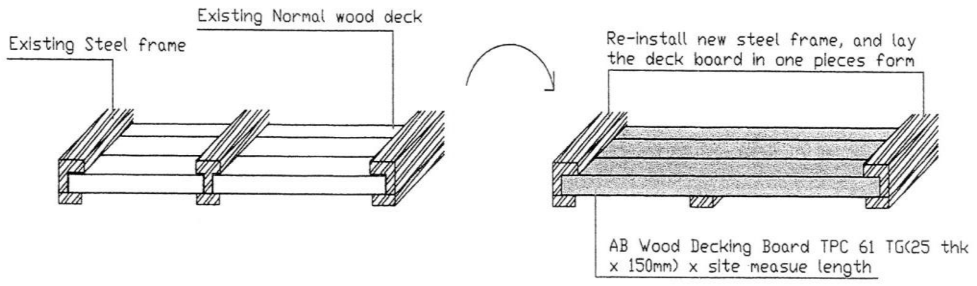
FRONT VIEW
JETTY ISLAND RAILING

TITTAN : JETTY ISLAND RAILING	MAJLIS BANDARAYA IPOH JABATAN KEJURUTERAAN BAHAGIAN JALAN TEL:2442298/2442336 TANDATANGAN JURUTERA BANDARAYA	DISUKAT OLEH :	DIREKABENTUK OLEH :	UKURAN: 1:40	TAJUK :
		DILUKIS OLEH :	DISEMAK OLEH :		
		DISURUH OLEH :	TARIKH :		NO. LUKISAN : BILANGAN : 7



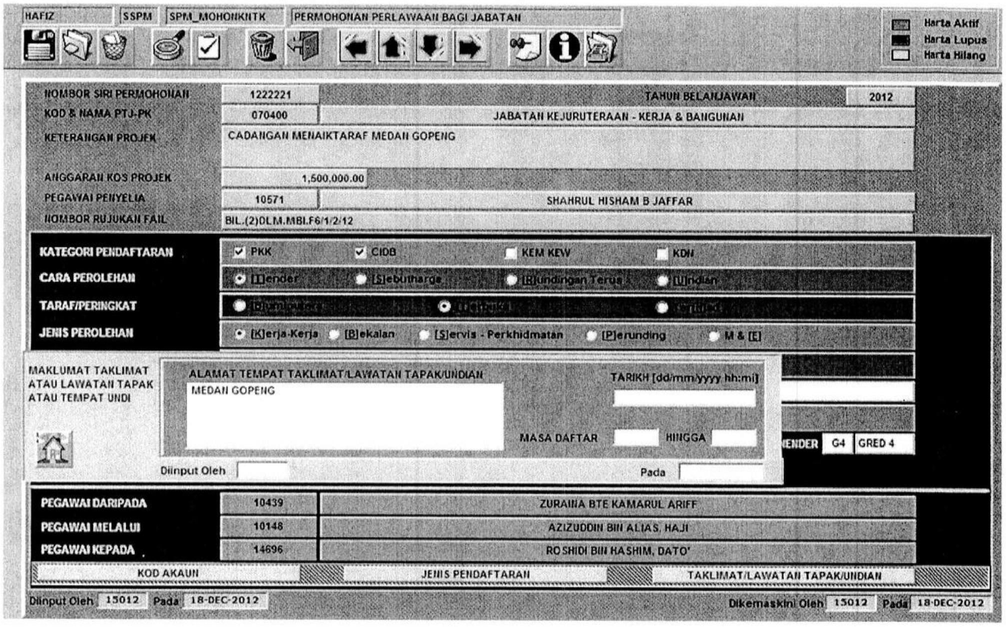
RAJAH 13.0 : KOD BIDANG

17. Masukan **kod bidang** yang berkaitan dengan sebut harga atau tender di ruangan **Jenis Pendaftaran**. [Rajah 13.0]



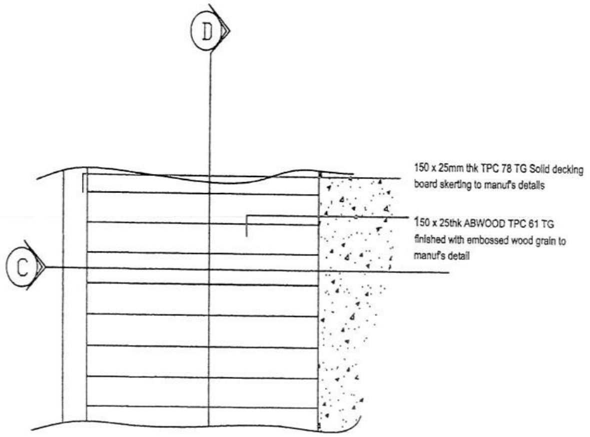
RARE VIEW
MAIN JETTY FLOATING PLATFORM

CATITAN : MAIN JETTY PLATFORM	MAJLIS BANDARAYA IPOH JABATAN KEJURUTERAAN BAHAGIAN JALAN TEL:2442298/2442336 TANDATANGAN JURUTERA BANDARAYA	DISUKAT OLEH :	DIREKABENTUK OLEH :	UKURAN:	TAJUK :
		DILUKIS OLEH :	DISEMAK OLEH :		
		DISUREH OLEH :	TARIKH :		NO. LUKISAN : BILANGAN : 10

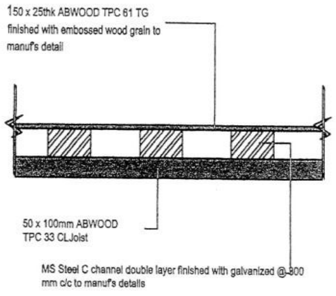


RAJAH 14.0 : DATA TAKLIMAT /LAWATAN TAPAK/UNDIAN

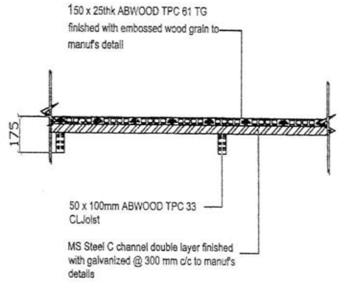
18. Sekiranya ada lawatan tapak, taklimat atau undian lengkapkan maklumat tersebut di ruangan **Taklimat/Lawatan Tapak/Undian**. [Rajah 14.0]



LAYOUT MAIN JETTY

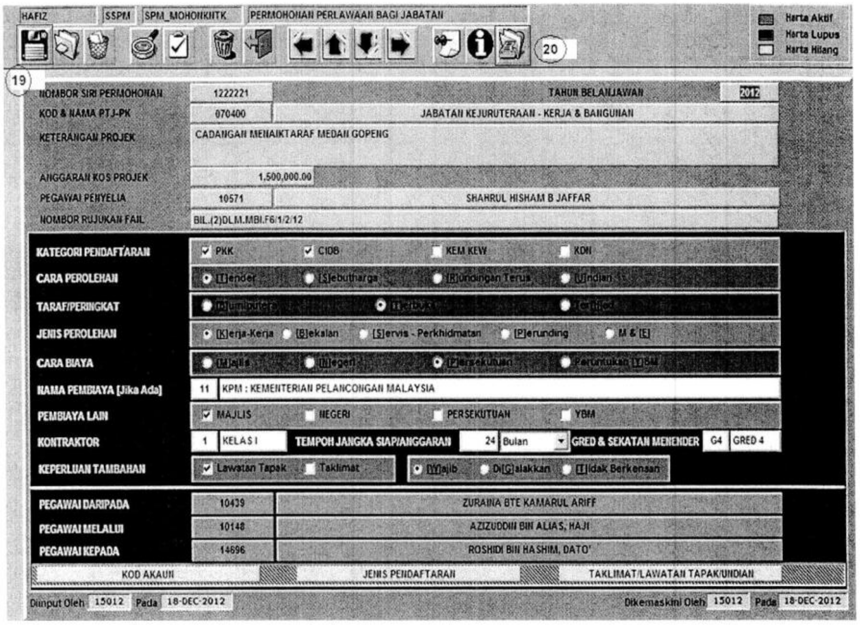


SECTION C VIEW MAIN JETTY



SECTION D VIEW MAIN JETTY

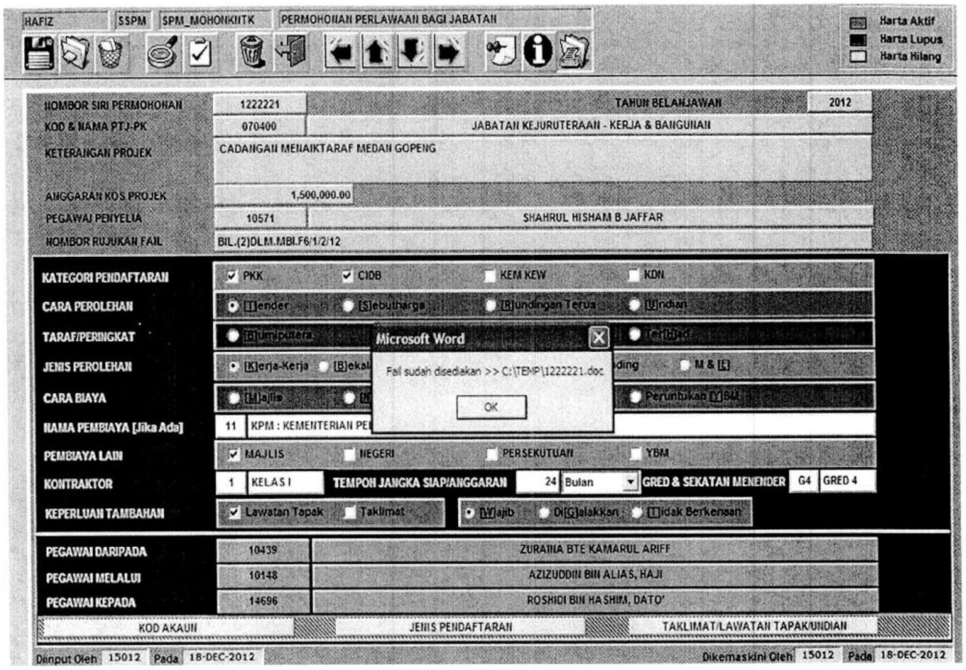
CATITAN : MAIN JETTY	MAJLIS BANDARAYA IPOH JABATAN KEJURUTERAAN BAHAGIAN JALAN TEL:2442296/2442336	DISUKAT OLEH :	DIREKABENTUK OLEH :	UKURAN:	TAJUK :
		DILUKIS OLEH :	DISEMAK OLEH :	1:40	
	TANDATANGAN JURUTERA BANDARAYA	DISUREH OLEH :	TARIKH :		NO. LUKISAN : BILANGAN : 9



RAJAH 15.0 : PROSES SIMPAN DAN CETAK BORANG

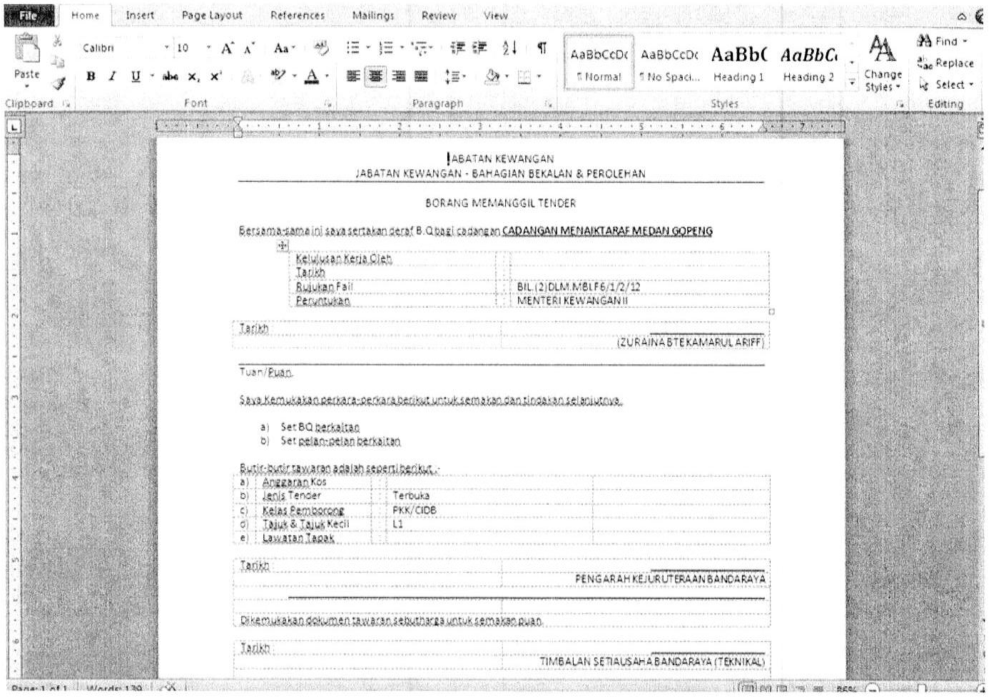
19. Apabila selesai memasukan semua data tekan butang **save**. Pastikan dahulu semua data adalah tepat dan betul. [Rajah 15.0]

20. Selepas itu tekan butang **cetak**. [Rajah 15.0]



RAJAH 16.0 : PROSES CETAK BORANG

21. Tekan butang **OK** setelah penyataan "**Fail sudah disediakan**" ada di paparan skrin anda. [Rajah 16.0]



JABATAN KEWANGAN
JABATAN KEWANGAN - BAHAGIAN BEKALAN & PEROLEHAN

BORANG MEMANGGIL TENDER

Bersama-sama ini saya sertakan deraf B.Q bagi cadangan **CADANGAN MENAIKTARAF MEDAN GOPENG**

Kelulusan Kerja Oleh	:	
Tarikh	:	
Rujukan Fail	:	BIL.(2)DLM.MBLF6/1/2/12
Peruntukan	:	MENTERI KEWANGAN II

Tarikh :

(ZURAINA BTE KAMARUL ARIFF)

Tuan/Puan,

Saya Kemukakan perkara-perkara berikut untuk semakan dan tindakan selanjutnya.

a) Set BQ berkaitan
b) Set pelan-pelan berkaitan

Butir-butir tawaran adalah seperti berikut :-

a)	Anggaran Kos	:		
b)	Jenis Tender	:	Terbuka	
c)	Kelas Pemborong	:	PKK/CIDB	
d)	Tajuk & Tajuk Kecil	:	L1	
e)	Lawatan Tapak	:		

Tarikh :

PENGARAH KEJURUTERAAN BANDARAYA

Dikemukakan dokumen tawaran sebutharga untuk semakan puan.

Tarikh :

TIMBALAN SETIAUSAHA BANDARAYA (TEKNIKAL)

RAJAH 17.0 : BORANG MEMANGGIL SEBUT HARGA / TENDER

22. Lengkapkan **Borang Memanggil Sebut harga / Tender** dan hantar ke Bahagian Bekalan dan Perolehan bersama fail projek. [Rajah 17.0]

23. Untuk makluman, Bahagian Bekalan dan Perolehan akan menggunakan data yang telah disimpan untuk proses yang seterusnya. Sekiranya pihak jabatan ingin membuat sebarang perubahan data sila berhubung dengan Bahagian Bekalan dan Perolehan secepat yang mungkin.